

AGENDA

**BOE Policy, Curriculum, and Technology Committee
November 15, 2011, 4:00 p.m.
Conference Room A
Central Offices**

1. Call to Order
2. Roll Call -
3. Pledge of Allegiance
4. Approval of Agenda
5. Public Session
6. Approval of Minutes
7. Items to be Voted on
8. Agenda Items
9. Items for Future Agendas
10. Adjournment

PROPOSED MINUTES

Chairman Minotti called the meeting to order at 4:04 p.m. The following committee members were in attendance:

Also in attendance were: Tom Minotti, Kristen Dipalma, Tina Henckel, Carla Sullivan, Dana Urban, Lorraine Rossner, Beth Smith, Lorraine Williams, Jim Brant, Kathy Bender, Arlene Liscinsky, and Freeman Burr.

The Pledge of Allegiance was recited.

Kathy Bender moved to approve the agenda, seconded by Beth Smith; motion carried.

Public Portion

Offered by Chairman Minotti - anyone from the public who wished to speak were provided the opportunity – no one from the public responded after three requests.

Arlene Liscinsky moved to approve the minutes of the 10/20/11 meeting; seconded by Beth Smith; motion carried.

The following agenda items were discussed:

1. **Proposed 3 year Technology Plan for adoption by BOE** – T. Henckel
This plan has been submitted for as a draft to CES for review by Esther Bobowick – additions and changes have been made – suggest that draft be presented to BOE at regular meeting scheduled for 11/16/11.
2. **Curriculum Update** – K. Bender
Update of Curriculum Issues and Activities for the district. Sept – Rigorous Curriculum Design Conference as well as RCD workshop with Larry Ainsworth – November Professional Development Activities as outlined by posted PD Calendar – November – continued PD in Core Curriculum Revision, December – continued RCD training with Larry Ainsworth on the 2nd, Additional PD and support in ELA, Math, Science, and Elective Areas.
3. **Valley Initiative to Advance Health and Learning in Schools VITALIS** – J. Niski
This is an ongoing community program – currently a working group of approximately 20 professionals supported by a grant program and Griffin Hospital. This program focuses on improving nutrition and reducing obesity in our community through instructional programs which increase awareness. Currently the “working group” is trying to gain commitments in valley towns to institute this program(s). Elementary programs to be considered: “*Nutrition Detectives*” Gr 3 and “*A, B, C for Fitness*” K-6 - 30 minutes of physical activity during the classroom day. Other programs – *NuVal* scoring index – in food stores which ranks food stuffs according to health rating of processed foods. Nutrition – *Eat for Performance Program* – what students eat can affect their performance. Also - *A, B, E for Fitness* – Employee focus.
Currently Shelton PE Staff has been trained in A, B, C for Fitness and Nutrition Detectives in order that our district can move forward with this initiative.
4. **Internet Safety – E. Rate – Technology Safety Policies** – D. Urban
E-Rate is a universal services fund – government dollars to offset our phones and internet services – need to be in compliance with certain safety issues – our media specialists already instruct our students in inter-net safety and other SIPA issues we do not have to institute any other additional programs because we are already in compliance.
5. **Personnel Complaint Procedure** – Bullying/Harassment Discussion of Draft - J. Brant/L. Rossner
Proposal brought forth to add additional verbiage to existing BOE Policy 4118.14 regarding harassment in the workplace. In order to fold in the needs of these types of situations it has been decided that a subcommittee of HR and Instruction will sit to incorporate the desired verbiage into existing policy.
6. **Parent Portal Sign-up** – D. Urban
Sign-up will be available on published Nov. 17th, Nov. 21st, and an additional night in Dec in order for parents to register for parent portal access
7. **Superintendent’s Update** – F. Burr
Safe School Climate Plan – review of legal brief which outlines the “safe school climate” plan that must be in place by January 1, 2012. Definitions of “bullying”

and other matters that are described in the brief also outlines issues that must be addressed in order to become compliant with the demands of the plan. Short review of how we will use sub group performance indicators as a way of tracking student growth.

Next BOE Policy, Curriculum, and Technology Committee Meeting:

Tuesday, January 17, 2012

4:00 p.m.

Conference Room A

Central Offices

The following items were brought forward for future agendas:

1. Parent Portal Update – D. Urban
2. Workplace Harassment Policy Update – J. Brant
3. Safe Schools Climate Plan Overview

Chairman Minotti moved to adjourn the meeting at 5:35 p.m. Kristen Dipalma moved the motion and Kathy Bender seconded; motion carried.