

SHELTON BOARD OF EDUCATION

Minutes of the Regular Meeting of the Cafeteria and Transportation Committee
Tuesday, November 18, 2008 6:00PM

Chairman MacIlvain called the meeting to order at 6:07PM.

In attendance were Chairman MacIlvain and committee member Bernie Simons. Also in attendance were BOE members Gene Kierce and Jim Oraziotti. Staff members in attendance were Transportation Coordinator Laura Dempsey and Allan Cameron.

There were not members from the public there, so the Public Portion was closed.

The Committee first considered transportation issues:

Mr. Cameron reported the progress on the bus lot at Riverdale Ave. After studying various alternatives, Mr. Cameron and Mr. Banfe met with Mayor Lauretti at the bus lot. They agreed that in order to provide sufficient employee parking for the bus drivers the garbage trucks will need to be relocated. The relocation would occur January 1, 2009 or sooner, if possible. With sufficient employee parking, the Riverdale Ave. site is feasible; it will accommodate the buses, the office trailer, and the employee vehicles. It can serve effectively as a bus depot.

Work has begun to develop the site into an appropriate bus lot. The trailer is ordered. Sewer, water, lighting and electrical connections are ordered. We are investigating how to cost effectively procure Jersey barriers. When the Committee meets next month, the lot will be substantially improved.

The Committee next addressed Cafeteria issues:

Mr. Cameron reported that the “demonstration cooking” and fizzy fruit were very well received at Lafayette. He also reported that CT nutrition newsletters were distributed to all elementary students. At SHS, the mural for the serving area is underway.

Mr. Cameron reported that all of the cooks and “leads” at each school have been retrained in “Serv-Safe”, a program aimed at promoting safe food storage, preparation, and serving practices. Lunch pricing has been added to the Sodexo web-site.

Mr. Cameron reported on the loss of frozen food this summer when the freezer at SHS shut down.

Mr. Cameron reported on the bid process for a food service provider for 2009-10- 2013-2014. A discussion was held around how the bid process works and what the committee might be looking for in the successful vendor.

Chairman MacIlvain believes that we should learn what parents, students, and staff like about our existing program and learn where the program can be improved. He proposed a survey to gather this information. Chairman MacIlvain will gather more information about surveys and the subject will be discussed further at the next meeting.

The meeting was adjourned at 6:45PM.

Respectfully submitted,

Allan Cameron